



## **AGENDA OF THE MEETING**

### **NOTICE OF MEETING**

To : CGHMC Research Ethics Review Board Members:  
(Name of RERB Member 1) (Name of RERB Member 2)  
(Name of RERB Member 3) (Name of RERB Member 4)  
(Name of RERB Member 5) (Name of RERB Member 6)

Date of Meeting:

Time of Meeting:

Venue of Meeting:

#### **AGENDA:**

1. CALL TO ORDER
2. DETERMINATION OF QUORUM
3. DISCLOSURE OF CONFLICT OF INTEREST
4. READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING
5. BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING
6. PROTOCOL REVIEW
  - 1.1. New Protocols for review
  - 1.2. Resubmitted Protocols for Modifications
  - 1.3. Protocol for Clarificatory Interview
  - 1.4. Protocol Amendments
  - 1.5. Continuing Review/Progress Report
  - 1.6. Final Reports
  - 1.7. Protocol Deviations
  - 1.8. Early Study Termination
  - 1.9. Site Visit Reports
  - 1.10. SAE/AE Reports
  - 1.11. Queries or Complaints
7. REPORT OF PROTOCOL SUBMISSIONS FOR EXPEDITED REVIEW AND FULL BOARD PROTOCOLS WITH MODIFICATION EXPEDITED AT THE LEVEL OF THE CHAIR
8. OTHER MATTERS
9. ADJOURNMENT

Prepared by:

(Name of CGHMC RERB Member-Secretary)

Approved by:

(Chair, CGHMC Research Ethics Review Board)